

MELBOURNE UNIVERISTY FAMILY CLUB CO-OPERATIVE  
 2025 /2026 WAITING LIST APPLICATION

CHILDS DETAILS				
SURNAME		GIVEN NAMES:		
USUALLY CALLED		GENDER:		
CHILDS CRN		DATE OF BIRTH		
HOME ADDRESS				
Aboriginal or Torres Strait Islander Descent	YES	NO		
Childs cultural background				
DAYS CARE REQUIRED:	Monday	Tuesday	Wednesday	Thursday Friday
DO YOU HAVE FLEXIBILITY WITH THE DAYS REQUIRED				
<i>Two and Three day booking must include a Monday or a Friday</i>				
START DATE REQUIRED				

Is your family a current / past share holder in The Family Club?	YES	NO
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PARENT / GUARDIAN 1 DETAILS			
SURNAME		GIVEN NAMES:	
RELATIONSHIP TO CHILD		ARE YOU A SINGLE PARENT	
CUSTOMER REFERENCE NUMBER (CRN)		DATE OF BIRTH	
HOME ADDRESS			
CONTACT PHONE NUMBERS			
EMAIL ADDRESS			
OCCUPATION			
UNIVERSITY OF MELBOURNE EMPLOYEE	No.:	DEPARTMENT:	
U of M STUDENT	No.:	Course:	
U of M AFFILIATE	Affiliated Association		

PARENT / GUARDIAN 2 DETAILS			
SURNAME		GIVEN NAMES:	
RELATIONSHIP TO CHILD			
CUSTOMER REFERENCE NUMBER (CRN)		DATE OF BIRTH	
HOME ADDRESS			
CONTACT PHONE NUMBERS			
EMAIL ADDRESS			
OCCUPATION			
UNIVERSITY OF MELBOURNE EMPLOYEE	No.:	DEPARTMENT:	
U of M STUDENT	No.:	Course:	
U of M AFFILIATE	Affiliated Association		

**OTHER DETAILS : Government required priority of access to care questions**

Are both parents working or training?			
Does your child have special needs / disability?			
Do you or your partner have special needs / disability?			
Is your child of Aboriginal or Torres Strait Islander descent?			
Are you socially isolated eg moved from another country, interstate or rural area within the last 12 months?			
What languages do you usually speak at home			
What are your current childcare arrangements?			

Please refer to government guidelines for priority allocation of places in childcare [www.facs.gov.au](http://www.facs.gov.au)

**Health Record Information?**

Does your child have a health record?	YES	NO
Is your child up to date with their assessments	YES	NO
Is your child up to date with immunisations	YES	NO:

**Additional Information**

The waiting list is in order of application although through our affiliation with the University of Melbourne we attempt to maintain an overall figure of 70% University affiliated families and 30% community based families, in conjunction with regulatory priority. All applicants are contacted in September each year and are asked to indicate their requirements for childcare. We endeavor to have placements for each new year finalized by 30th October each year. This is not always possible as many families needs change between October and February of the following year. If you require childcare throughout the year places can only be offered when they become available.

We are currently running pre booked tours on Tuesdays. Please ring to book in an individual tour time

When offered a placement you will be sent a letter of offer with a \$250.00 booking fee which is not refundable if you cancel the place prior to your child attending the centre.

**Signature and Date**

Signature \_\_\_\_\_ Date \_\_\_\_\_

How did you hear about us: \_\_\_\_\_

Additional Comments: \_\_\_\_\_

**WAITING LIST APPLICATION FEE**

**There is a \$50.00 non-refundable waiting list application fee per family payable with this application: EFT payments can be made to : BSB: 083170 ACC: 515614490 ; Melb. Uni. Family Club Co-op**

**Privacy Notification**

Melbourne University Family Club Co-operative uses the waiting list information for prioritizing care requirements and statistical recording. The information may be shared with funding agencies and administrators for operational purposes only. The information will not be disclosed to any other party except as required by law. You are able to amend or correct information on request, by contacting the Centre Director.

MUFCC 427 Cardigan St. Carlton 3053 Ph: (03) 9347 3518 : [mufccoop@gmail.com](mailto:mufccoop@gmail.com) : [www.familyclub.org.au](http://www.familyclub.org.au)